

# THE MEDIATION PROCESS



## MIAM's

- You each attend a separate MIAM's appointment (Mediation Information and Assessment Meeting) with the Mediator.
- The Mediator will give you process and costs information.
- The Mediator will undertake a suitability assessment.

## First Joint Mediation session

(identify the issues and provide financial information/documentation)

- Provided that both participants wish to proceed with the Mediation process (to joint Mediation sessions) and the Mediator has assessed Mediation as suitable, we will schedule the first joint Mediation session.
- This can be undertaken remotely or face-to-face at our office.
- We can also undertake joint Mediation sessions in separate spaces (rooms) and the Mediator will "shuttle" back and forth between you.
- If matters relate to finances, you will be asked to bring your financial summary form and supporting documentation with you to this session.
- The Mediator will provide information and discuss with the participants whether any additional professional assistance is required i.e. financial advice, expert valuations in respect of a family home, pension advice etc.

## Seek Legal Advice

- After the first joint Mediation session, we will prepare a Note which outlines the discussions which have taken place/any proposals which have been made. If your matter relates to finances, we will also prepare a summary of the financial information provided by both parties (known as Open Financial Statement or OFS).
- You should seek legal advice from your own solicitor at this stage.

## Second Joint Mediation session

(provide further financial information/documents - if required, explore options/secure agreement)

- Once legal advice has been obtained, we will reconvene for a second joint Mediation session to explore proposals for settlement/agreement together with any additional input from third party professionals.

